

7.20 Appendix 20 - Financial Proposal Submission (To be given on Company Letter Head)

To,
CEO & MD,
IICC Limited,
8th Floor, Tower-1, LIC,
Jeevan Bharti Building, Connaught Place,
New Delhi - 110001
India

Dear Sir,

1. With reference to your RFP document dated *** **, I/we, having examined the Bidding Documents and understood their contents, hereby submit my/our BID for the aforesaid Project. The BID is unconditional and unqualified.

2. I/ We acknowledge that the SPV will be relying on the information provided in the BID and the documents accompanying the BID for selection of the Contractor for the aforesaid Project, and we certify that all information provided in the Bid are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the BID are true copies of their respective originals.

3. The Bid price has been quoted by me/us after taking into consideration of all the terms and conditions stated in the RFP, Draft Agreement, our own estimates of Costs and after careful assessment of the site and all the conditions that may affect the project cost and implementation of the Project and we understand that no additional payments shall be allowed on the basis of change in site parameters at a later date.

4. I/ We acknowledge the right of the "SPV" to reject our BID without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

5. In the event of my/ our being declared as the Selected Bidder, I/we agree to enter into an Agreement in accordance with the draft that has been provided to me/us prior to the BID Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.

6. I/ We shall keep this offer valid for 180 (one hundred and eighty) days from the BID Due Date specified in the RFP.
7. I/ We hereby submit our BID and offer a BID Price (Excluding GST) for Rs. (Rs.....in words) for undertaking the aforesaid Project in accordance with the Bidding Documents and the Agreement.
8. I/ We undertake that, in competing for (and, if the award is made to us, in executing) the above Contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”.

Yours sincerely,

Signature of Authorized Representative [In full and initials]:
Name and Title of Signatory:
Name of Bidder:
(Name and seal of the Bidder)

Selection of Property Management Agency for Operation and Maintenance Services at IICC Dwarka, New Delhi

Annexure A - Appendix -21 - Bill of Quantities (to be submitted online on CPP Portal)

7.21.1- Section A – Summary of Bid Price

Sr. No	Summary- Financial Bid	HSN/ SAC Code	Transition Period (3 months)	Year 1	Year 2	Year 3	Total
1	Total Cost of Transition Services for Three Months (A1) - Section B -7.21.2 of BOQ		-	NA	NA	NA	-
2	Total cost of Property Management Services (A2) - Section C - 7.21.3 of BOQ		NA	-	-	-	-
3	Total cost of additional services (event) based on 100 days event per year (A3) - Section D -7.21.4 of BOQ		-	-	-	-	-
A*	Total Cost of Services Under Transition And Property Management (A1+A2+A3) including labour cess and all other applicable taxes and duties except GST		-	-	-	-	-
	Cost (Bid price) (A) in words						
B	GST as applicable in (%) on (A)						
C	Total Cost inclusive of GST = (A+B)		-	-	-	-	-
	Total Cost (C) in words						

*** Note: Evaluation of the financial bid shall be based on total amount (A) quoted by the bidder excluding GST.**

Selection of Property Management Agency for Operation and Maintenance Services at IICC Dwarka, New Delhi

7.21.2- Section B – BOQ for Transition Services (A1)

BILL OF QUANTITY- TRANSITION SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA

Sr. No	Cost Head	Designation	Headcount	Deployment Tenure in months	Cost per Month	Cost for 3 months
1	Manpower Cost - Management and Executive Staff					
a	(Provide list of team member designation, head count and cost under the section) – Provide number of months for which particular resource will be deployed				-	-
b						-
	Sub-total 1					-
2	Manpower Cost - Ground Staff (Under Minimum Wages)					
a	(Provide list of team member designation, head count and cost under the section) Provide number of months for which particular resource will be deployed				-	-
b						-
	Sub-total 2					-
3	Total Cost for 3 months = sub totals (1+2) (A1)					-
4	Average Cost per month					A1/3

NOTES:-

1. Payment shall be based on actual manpower deployed in accordance with approval from IICC and paid at rates (cost/month) mentioned above, subject to the maximum amount for any month limited to the Average Cost per month quoted above.

2. The Bidder must quote against all the items mentioned above. If the bidder fails to quote against any item mentioned above, his bid shall be liable for rejection.

3. Payment for the last month shall be released only after finalization of all AMC between IICC & OEM.

Selection of Property Management Agency for Operation and Maintenance Services at IICC Dwarka, New Delhi

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
1	Manpower Cost - Management and Executive Staff			
a	Management Staff	-	-	-
b	Human Resource Services	-	-	-
c	EHS & Compliance Services	-	-	-
d	Security, Disaster management, fire safety and parking management Services	-	-	-
e	Engineering Services- Management & Executives	-	-	-
f	Finance, Accounts and Procurement Services	-	-	-
g	Asset Management, CRM and Custodial Services	-	-	-
h	ICT Services - Management & Engineering Services	-	-	-
	Sub-total 1	-	-	-
2	Manpower Cost - Ground Staff (Under Minimum Wages)			
a	Command Center & Disaster Mgmt Center - Ground Staff	-	-	-
b	Engineering Services- Ground Staff	-	-	-
c	Help Desk Services	-	-	-
d	Housekeeping Services- Ground Staff	-	-	-
e	Façade Cleaning Services - Ground Staff	-	-	-
f	Mail Room Services- Ground Staff	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
g	Horticulture Services	-	-	-
h	ICT Services - Technician Team	-	-	-
	Sub-total 2	-	-	-
3	Engineering Services- Spares, Specialized Repair and Consumable Cost- Common			
a	Civil Work- Structure (Common Services)	-	-	-
b	Civil Work- Roads, Ramps, Tunnels	-	-	-
c	Civil Work- Pathways and Walkways	-	-	-
d	Civil Work- Façade and External Finishes	-	-	-
e	Civil Work- Interior Finishing (Common Serv. Buildings)	-	-	-
f	Civil Work- Plazas, Pergolas & Canopies	-	-	-
g	Civil Work- Hardscaped Area	-	-	-
h	Civil Work- Softscape & Horticulture	-	-	-
i	Civil Work- water bodies	-	-	-
j	Electrical Work- High Side (Panels, Equipments and Cabling upto Buildings)	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
k	DG Set	-	-	-
l	Cooling Towers	-	-	-
m	Transformers	-	-	-
n	Electrical Work- Low Side (Common Buildings)	-	-	-
o	Electrical Work- Lighting Common Area	-	-	-
p	Fire Fighting System	-	-	-
q	Fire Detection and Alarm System	-	-	-
r	HVAC - High Side Equipments	-	-	-
s	HVAC -Low Side (Common Buildings)	-	-	-
t	Lift, Escalators & Travellators	-	-	-
u	STP	-	-	-
v	WTP	-	-	-
w	Plumbing - External	-	-	-
x	External Sewage System	-	-	-
y	External Storm Water Drainage and Rain Harvesting	-	-	-
z	Irrigation & drainage	-	-	-
aa	Water body Fountains and Pumps	-	-	-
ab	Plumbing System- Internal (Common Buildings)	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
ac	Signages	-	-	-
ad	Pneumatic Solid Waste Management including inlets and piping,	-	-	-
ae	Solid Waste pipe Network	-	-	-
af	External Furniture	-	-	-
ag	Transport Vehicle- LCV 2 Ton	-	-	-
	Sub-total 3	-	-	-
4	Engineering Services- Spares and Specialized Repair Cost (Low Side)- Occupant Area			
a	Civil Work- Structure (Occupant Buildings)	-	-	-
b	Civil Work- Interior Finishing (Occupant Buildings)	-	-	-
c	Electrical Work- Low Side (Occupant Buildings)	-	-	-
d	Electrical Work- Lighting (Occupant Buildings)	-	-	-
e	HVAC -Low Side (Occupant Buildings)	-	-	-
f	Plumbing System- Internal (Occupant Buildings)	-	-	-
	Sub-total 4	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
5	ICT System - Repair & Maintenance including Consumables			
a	Data Centers Equipments and Licenses	-	-	-
b	Wi-Fi and DAS Distributed Antenna System	-	-	-
c	IPABX System	-	-	-
d	PA System	-	-	-
e	Access Control System	-	-	-
f	Intrusion Alarm System and Fencing Systems	-	-	-
g	Parking Access Management & Guidance System	-	-	-
h	CCTV System	-	-	-
i	Security Checkpoint System	-	-	-
j	LED Video Wall	-	-	-
k	Media Façade	-	-	-
l	Audio Visuals System	-	-	-
m	Digital Signage System	-	-	-
n	Augmented Reality / Virtual reality Solution	-	-	-
o	BGM System (Background Music System)	-	-	-
p	People Counting System	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
q	BMS/IBMS and SCADA System	-	-	-
	Sub-total 5	-	-	-
6	Engineering Tools & PPE			
a	Engineering Tools and Tackles	-	-	-
b	Personal Protection Equipments	-	-	-
	Sub-total 6	-	-	-
7	Cleaning, Housekeeping and Waste Management Services- Machine, Tools, Spares & Consumables			
a	Housekeeping Mechanized Machines	-	-	-
b	Housekeeping Hand Tools, and general consumables	-	-	-
c	Housekeeping & Façade Cleaning Chemicals and Cleaning Agents	-	-	-
d	Housekeeping Toiletries	-	-	-
	Sub-total 7	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
8	Horticulture Services- Machine, Tools, Spares and Consumables			
a	Horticulture Machines and Hand Tools	-	-	-
b	Horticulture Chemicals and Consumables	-	-	-
	Sub-total 8	-	-	-
9	Pest Control and Sanitization Services			
a	Pest Control Services	-	-	-
b	Sanitation and Disinfection Services	-	-	-
	Sub-total 9	-	-	-
10	Heavy Equipments and Vehicles (Rental and Operation)			
a	Battery operated E Cart (5 No's)	-	-	-
b	Tractor with carriage Trolley (2 No's)	-	-	-
c	Electrically operated Forklift (1 No's)	-	-	-
d	Vertical Lift for Indoor Maint (1 No's)	-	-	-
e	Telescopic Boom Lift (Min Working Height - 30 meters) - (1 No's)	-	-	-
f	Communication - Walky Talky for Team (as per posts and locations) - 50 No's	-	-	-
	Sub-total 10	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
11	Audits			
a	Energy Audit / Thermograph and Harmonic Test	-	-	-
b	Indoor Air Quality and DG emission testing	-	-	-
c	Transformer Oil Testing and Dielectric Test	-	-	-
d	Statutory compliances Audit for Labour Laws	-	-	-
e	Water Testing Charges	-	-	-
	Sub-total 11	-	-	-
12	Administrative Expenses			
a	Staff Uniforms (3 sets per staff of approved dress code by IICCL)	-	-	-
b	Travel / Conveyance	-	-	-
c	Site Team Communication Charges-Mobile	-	-	-
d	Magazine, Journals and Newspapers	-	-	-
e	Staff Welfare for deployed manpower	-	-	-

7.21.3- Section C – BOQ for Property Management Services (A2)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		Year		
		Year 1	Year 2	Year 3
TOTAL COST OF SERVICES		Annual Cost	Annual Cost	Annual Cost
Sr.no.	Cost Head			
f	Office Stationery and Printed Stationary	-	-	-
g	Mail Room and Material Dispatch Expenses	-	-	-
	Sub-total 12	-	-	-
Total Cost from sub totals (1+2+3+4+5+6+7+8+9+10+11+12)		-	-	-

NOTES:

1. The amount quoted against each service item under Section C of the BOQ is the maximum lumpsum price payable against such service item. In case, service for any service item is not provided for any particular period, pursuant to instructions from the SPV or any other reason, whatsoever, deduction for such gap in the service period when the services are not provided, shall be made on pro-rata basis. For example, if the total maximum annual amount for a service item is "A" and gap in service period is "B" (in days), then the amount of deduction shall be $= (A/365) \times B$.

2. Irrespective of the number/quantity of resources (manpower, equipment or consumables/ spares/ materials etc.) considered by the bidder in its price quoted for various service items, the cost of such service items shall be considered to have been quoted in line with the Target Service level performance parameters required to be achieved. No claim, whatsoever, will be entertained in this regard at any stage during the tenure of the Agreement till completion of the services to be provided by the Service Provider.

3. The Bidder must quote against all the items mentioned above. If the bidder fails to quote against any item mentioned above, his bid shall be liable for rejection.

4. Total Payment for any month under all items of Section C shall be based on the average cost per month (i.e. Annual Cost quoted above / 12), shall be limited to maximum of 5% above the average cost per month quoted above, subject to approval from the SPV. Further, the total amount payable against any service item for any year shall not exceed the respective annual amount quoted against it.

7.21.4- Section D – BOQ for Property Management Services (Additional for Events) (A3)

BILL OF QUANTITY- PROPERTY MANAGEMENT SERVICES FOR PHASE -1 OPERATION & MAINTENANCE AT IICCL, DWARKA		During Transition Period (after COD, if any)	Year 1	Year 2	Year 3
		Per event Day Cost	Per event Day Cost	Per event Day Cost	Per event Day Cost
Sr.no.	Cost Head				
1	Manpower Cost - Ground Staff (Under Minimum Wages)				
a	Housekeeping Services- Ground Staff	-	-	-	-
	Sub-total 1	-	-	-	-
2	Housekeeping Services- Machine, Tools, Spares and Consumables				
a	Housekeeping Hand Tools, and general consumables	-	-	-	-
b	Housekeeping Cleaning Chemicals and Cleaning Agents	-	-	-	-
c	Housekeeping Toiletries	-	-	-	-
	Sub-total 2	-	-	-	-
3	Management Fee (inclusive of Service Provider & sub contractors)	-	-	-	-
	Sub-total 3		-	-	-
4	Total Event Cost per day (=sub Total 1+2+3)	-	-	-	-
5	Total Event Cost for 100 event days (=Sr. no. 4. X 100 days)	-	-	-	-

NOTES:-

1. Service Provider is required to include in the above cost the cost for any additional services required to manage Open Areas, Open Exhibition Area Toilets and increased load on Toilets labeled as "Swach Bharat Toilets" during event days.

2. Service provider shall deploy additional resources post advance confirmation from Operator Company for events.
3. Service Provider shall consider total 100 event days per year for the purpose of bidding only. However, the payment shall be made for this item at the bidder’s quoted rate for this item as per the number of days on which the events are actually held.
4. The Bidder must quote against all the items mentioned above. If the bidder fails to quote against any item mentioned above, his bid shall be liable for rejection.